

Counseling Compact Finance Committee Meeting

April 8, 2024, 1:00 p.m. ET

Committee Members Present

Kim Speakman, Chair
Brian Carnahan
Foley Nash
Jamie Doming, Commission Chair (non-voting)

Committee Members Absent

Tom Black
Latofia Parker

Executive Committee Members Present

Kylie Dotson-Blake

Other Commissioners Present

None

Legal Counsel Present

Nahale Kalfas

CCC Staff Present

Greg Searls

CSG Staff Present

Carl Sims.

One public member was present.

Welcome & Call to Order

- K. Speakman called the meeting to order at 1:03 p.m. ET.

Roll Call

- G. Searls called the roll. Two committee members were absent. A quorum was established with 3 of 5 voting members present.

Review and Adoption of the Agenda

- K. Speakman reviewed the agenda and called for a motion to adopt the agenda with a waiver of the seven-day requirement for posting of the agenda.
- **Motion:** B. Carnahan motioned to adopt the agenda with the waiver of posting. F. Nash seconded the motion. All committee members present voted in favor. The motion carried.

Review and Adoption of Minutes

- K. Speakman reviewed the minutes and called for a motion to adopt the minutes.
- **Motion:** B. Carnahan motioned to adopt the minutes. F. Nash seconded the motion. All committee members present voted in favor. The motion carried.

Bank and Accounting Update

- Chair Speakman reminded everyone that the bank account has been established and both her and Director Searls are now signatories on the account.
- A balance sheet was presented to the members and a monthly list of revenue and expenditures for the committee to review. Chair Speakman outlined what category of expenses were being paid and the sources of income per the MOUs signed with ACA and NBCC, respectively.
- Chair Speakman noted the revenue sources again from ACA and NBCC as well as the possible offsetting of some expenses if the funds from the DOD can be used and if CSG is awarded the HRSA grant to help with the building of the database system.
- CSG, if awarded, takes on the responsibility of meeting the federal guidelines for administering the funds and documentation under the HRSA grant.
- The DOD funds can be used towards funding the product manager and IT lead for the database project and help pay the vendor. J. Doming outlined from the HRSA grant application the approximate dollars that would be paid to CSG for staffing versus the dollars that would go directly to the vendor. C. Sims acknowledged the numbers and that they are approximate to assist the project over the next five years.

2025 Draft Budget Discussion

- A draft of the budget was presented to the committee by Chair Speakman. Chair Speakman reminded the committee that this would be reviewed quarterly and may need adjustments as the committee deems necessary.
- Each category of the draft budget was presented and an explanation of the reason for an increase or decrease in the draft budget for fiscal year 2025.
- B. Carnahan asked that the committee consider further discussions on the state fees and possible assessment in an upcoming meeting to try and assist the states in preparations of their individual agency budgets. Chair Speakman agreed that conversations need to take place regarding the administrative fees from the commission, but that states will be able to set their own privilege to practice fee.
- **Motion:** B. Carnahan made a motion to approve the draft budget for fiscal year 2025 as presented. F. Nash seconded the motion. All committee members present voted in favor. The motion carried.

Questions and Comments

- K. Speakman asked if there were further questions from delegates or comments from the public.

- N. Kalfas acknowledged that both ACA and NBCC understand the budget is subject to change during the undertaking of the development of the database and website, but hopefully other funding sources will help mitigate major changes.
- K. Dotson-Blake agreed that NBCC understands that this is a draft, but they need the documentation as they prepare their budget and funding as well.

Adjourn

- Hearing no further questions and no further business being before the committee, K. Speakman declared the meeting adjourned at 1:37 p.m.