

DRAFT

Counseling Compact Draft Budget

FY July 2024 - June 2025

Expense Category	FY 2024 Approved Budget	FY 2024 Estimate	FY 2025 Budget request	Notes
Staff Support				
Salaries and Benefits (Executive Director)	\$ 90,000.00	\$ 67,000.00	\$ 150,000.00	1FTE; FY 24 - 75% of year, FY 25 - 100%; Salary, taxes, health insurance, half-year retirement, CAMS admin fee,
Contractual Services (Secretariat)	\$ 150,000.00	\$ 94,200.00	\$ 129,265.00	CAMS Secretariat contract
Contractual Services (CSG - Interim Executive Director)	\$ -	\$35,000.00	\$0.00	2024 ACA contract with CSG to provide interim services through Quarter 1; ACA will continue contract for legislative activities. No longer a CCC item.
Communications				
Technology Access (includes email and Zoom)	\$ 10,000.00	\$ 5,000.00	\$ 8,000.00	Microsoft 365 Business Premium estimated \$528/per user; Zoom Business Plus estimated \$500/year per user; cloud storage, etc. Tech support, possible website host and vendor change.
Website Maintenance and Hosting (counselingcompact.org) (transition to counselingcompact.gov)	\$ 5,000.00	\$ 2,500.00	\$ 5,000.00	2024 Transfer hosting to CAMS; Transfer from .org to .gov. 2025 Monthly maintenance fee for web.
Database Maintenance and Hosting	\$ 50,000.00	\$ 0.00	\$ 50,000.00	This line is only for cloud/server hosting and ongoing database maintenance. FY25 anticipated with going live and issuing privileges.
Supplies and Equipment				
Office Supplies and Equipment	\$ 10,000.00	\$ 10,000.00	\$ 2,500.00	Includes non-recurring set up expenses for Secretariat and Executive Director (purchasing laptop, O365, etc.) Technology should be replaced every 3 years to avoid outdated technology and security issues.
Other Expenses				
Insurance (D&O policy for Commissioners)	\$ 10,000.00	\$ 6,000.00	\$ 10,000.00	Will need to add cyber coverage after database is operational. Liability is in place. Will need event insurance if not colocating with a CAMS event.
Legal Contractual Services (CSG)	\$ 37,500.00	\$ 42,500.00	\$ 75,000.00	2024 Estimate for 2nd-4th Quarter and include contract review from VedderPrice. 2025 per contract rate.
IT Contractual Services (for building out the database)	\$ 95,000.00	\$ 250,000.00	\$ 250,000.00	Expenses should decrease overtime as the database build is completed and it moves into ongoing maintenance. Funding through multiple sources for this item. ACA, NBCC directly to vendor. Other funds possible through DOD grant and HRSA grant but not paid from CCC account.
Annual Commission Meeting (conference hosting, travel, printing, etc.)	\$ 80,000.00	\$ 26,000.00	\$ 35,000.00	Need to include hybrid AV requirements; Will consider co-locating conference w/ add'l conference; If not co-located will be much higher.
Staff Travel	\$ 0.00	\$ 10,000.00	\$ 25,000.00	Conferences, state visits, etc. Counsel to attend ABM.
Total Expenses	\$ 537,500.00	\$ 548,200.00	\$ 739,765.00	

Revenue Category	Budgeted Amount			
Member Fees				
Licensee Compact Privilege Fees	\$ -			For future use
State Member Fees	\$ -			For future use
Late Renewal Fees	\$ -		\$0.00	Per Nahale, the compact does not have the authority to charge this type of fee. States might be able to, but it would fall under state fees and not late fees.
Other Revenue				
ACA	\$400,000.00	\$348,200.00	\$539,765.00	Funding Associations; most funds are pass through per MOU.
NBCC	\$112,500.00	\$200,000.00	\$200,000.00	Funding Associations; additional one-time \$100,000 for database development which will be paid directly to vendor not CCC and is split equally in 2024 and 2025
Total Revenue	\$512,500.00	\$548,200.00	\$739,765.00	
Change to Fund Balance	(\$ 25,000.00)	\$ 0.00	\$ 0.00	Some amount of surplus can be held in checking and excess amounts can be moved to interest-bearing accounts (CDs, etc.)