



Counseling Compact Finance Committee Meeting

September 11, 2024, 1:00 p.m. ET

Committee Members Present

Kim Speakman, Chair
Tom Black
Brian Carnahan (non-voting)
Foley Nash (non-voting)
Dr. Latofia Parker (non-voting)

Committee Members Absent

Jamie Doming, Commission Chair (non-voting)
Dr. Latofia Parker (non-voting)
Susan Meyerle

Other Commissioners Present

Samantha Strehlo
Matthew Karpus

Ex-Officio Members Present

Dr. Kylie Dotson-Blake

Legal Counsel Present

Nahale Kalfas

CCC Staff Present

Greg Searls

4 public members in attendance

Welcome & Call to Order

- K. Speakman called the meeting to order at 1:02 p.m. ET.

Roll Call

- G. Searls called the roll. A quorum was established with 3 of 3 voting members present.

Review and Adoption of the Agenda

- K. Speakman reviewed the agenda and called for a motion to adopt the agenda.
- **Motion:** T. Black made a motion to adopt the agenda as presented. S. Meyerle seconded the motion. All committee members present voted in favor. The motion carried.

Review and Adoption of Minutes

- K. Speakman reviewed the minutes and called for a motion to adopt the minutes.
- **Motion:** T. Black made a motion to adopt the minutes. K. Speakman seconded the motion. The motion carried with an abstention by S. Meyerle.

InspiringApps Invoicing Update

- Chair Speakman advised the Committee that the first invoice from IA has been received and is being processed for payment from the Council of State Governments has been exhausted.

Credit Card Fee Discussion

- The Committee reviewed various models and projections based on different fee levels and the number of transactions processed to see how both affected the potential fees for credit card transactions from three different proposed vendors.
- The Committee discussed whether to include credit card fees as part of the administrative fee or to add them on to the transaction for the applicant to pay.
- T. Black made a motion to use Authorize.net as the preferred vendor for credit card transactions as long as the rates from PNC bank are not higher than the published rates used to calculate the models presented. S. Meyerle seconded the motion, and it was approved unanimously.

Administrative Fee Discussion

- The Committee continued the credit card fee discussion from the previous meeting. More models were presented to the committee based upon their desire to implement a simple, per-privilege model to give the committee an idea of the number of privileges that need to be issued to cover the anticipated expenses of the CCC.
- T. Black made a motion to recommend the administrative fee be established at \$30 and not pass on the credit card fees to the applicant. S. Meyerle seconded the motion. The motion passed unanimously.
- Counsel Kalfas clarified that the proposed fee would go to the Executive Committee and Rules Committee before a final vote by the Commission to adopt the fee in Rules.

Questions and Comments

- K. Speakman asked if there were further questions from delegates or comments from the public.
- No comments or questions were asked.

Adjourn

- Hearing no further questions and no further business being before the committee, K. Speakman declared the meeting adjourned at 1:38 p.m.