

Counseling Compact Finance Committee Meeting Minutes

June 11, 2025, 1:00 p.m. ET

Committee Members Present

Brian Carnahan, Chair
Dr. Susan Meyerle
Tom Black
Kim Speakman (non-voting)

Committee Members Absent

Foley Nash
Dr. Latofia Parker

Ex Officio Members Present

Dr. Kylie Dotson-Blake
Dr. Lynn Linde

Legal Counsel Present

Nahale Kalfas

CCC Staff Present

Greg Searls

Welcome & Call to Order

- The meeting was called to order by B. Carnahan at 1:01 p.m. ET.

Roll Call

- G. Searls conducted roll call. A quorum was established with 3 of 5 voting members present.

Review and Adoption of the Agenda

- Chair Carnahan presented the agenda and requested a motion for adoption.

Motion: Tom Black moved to adopt the agenda as presented. Dr. Susan Meyerle seconded the motion. The motion was approved unanimously.

Review and Adoption of Minutes

- Chair Carnahan reviewed the draft minutes of the previous meeting and called for a motion to adopt.

Motion: Tom Black moved to adopt the minutes as presented. Dr. Susan Meyerle seconded the motion. The motion carried unanimously.

Budget Discussion for FY26 and FY27:

- Chair Carnahan briefly reviewed the discussion from the previous meeting and informed the committee that the discussion would only be to consider and possibly approve the FY2026 budget.
- Director Searls reviewed some changes from the previous discussion, including an increase in the amount from ACA and a decrease in credit card fees due to his error in calculating after the number of privileges was reduced.
- Director Searls asked the committee to consider changing the budget for the Annual Business Meeting to include funds for those that may request it. He also reported on the software estimates that he had after reviewing two other software companies.
- The Committee discussed adding additional funds for the Annual Board Meeting line item and it was decided to increase the amount.
- Kim Speakman reminded the committee that there are policies already in place to determine how those funds are distributed.
- **S. Meyerle made a motion to approve the budget as shown and forward it to the Executive Committee for consideration. T. Black seconded the motion. The motion carried unanimously.**

Travel Policy for State Events:

- Chair Carnahan reminded the committee that they had tasked themselves during the prior meeting to draft this policy regarding the staff travel to state association conferences and conventions.
- He asked Director Searls to provide some thoughts on what priorities should be for this policy. Director Searls did so with a focus on being able to meet all state requests as the budget and income allows.
- The Committee determined that the policy would be different depending on if staff was being requested for educational purposes from the association versus if the Commission was sending them for marketing purposes.
- The Committee reviewed the travel policy and believes that there is enough in the existing travel policy to not recommend further changes at this time.

Quorum was lost at approximately 1:47 p.m. as T. Black had connection issues. The Board waited to see if he could reconnect. The Committee had social conversation during that time.

Questions and Comments

- No questions or comments were received.

Adjournment

- With no further business, Chair Carnahan adjourned the meeting at 2:06 p.m. ET.