



Counseling Compact Executive Committee Meeting

January 14, 11:00 a.m. ET

Committee Members Present

Kim Speakman, Chair
Dr. Denauvo Robinson
Brian Carnahan
Tony Onorato, joined at 11:08 a.m.
Tobi Zavala
Carol Staben Burroughs

Committee Members Absent

None

Ex-Officio Committee Members Present

Dr. Lynn Linde, ACA
Dr. Kylie Dotson-Blake, NBCC,
Shannon Thompson, AMHCA, joined at 11:06 a.m.
Matt Grayson, AASCB, joined at 11:30 a.m.

Ex-Officio Committee Members Absent

Legal Counsel Present

Nahale Kalfas

CSG and InspiringApps Staff Present

Brad Weber
Stacy Griffin
Isabel Eliassen

CAMS Staff Present

Greg Searls
Michelle Lynch

Members of the Public Were Present

Welcome & Call to Order

- Chair Speakman called the meeting to order at 11:02 a.m. ET.

Roll Call

- Director Searls conducted the roll call. Absences were as listed above. A quorum was established with 5 of 6 voting members present.

Review and Adoption of the Agenda

- Chair Speakman reviewed the agenda and called for a motion to adopt the agenda as amended.
- **Motion:** Treasurer Carnahan made the motion to adopt the agenda as amended to allow the ‘trademark and licensing update’ agenda item to be a voting item. Secretary Zavala seconded the motion. Motion carried unanimously.

Review and Adoption of Minutes

- Chair Speakman invited members to share any edits to the December Executive meeting minutes. Hearing none, Chair Speakman called for a motion to adopt the minutes for the December meeting.
- **Motion:** Dr. Robinson made the motion to adopt the minutes as presented. C. Staben Burroughs seconded the motion. Motion carried unanimously.

Ex-Officio Updates

- **NBCC (Dr. Dotson-Blake):** The focus has been on preparing for the symposium being held immediately before the Law and Ethics Conference. A Coalition for Counseling Leadership meeting is also being held at the conference. AASCB and ACA will also be present at the conference. Director of Ethics position posted.
- **ACA (Dr. Linde):** A CEO Candidate is in the final stages of negotiations. The Code of Ethics should be ready for stakeholder review sometime towards the end of February. It will be posted on the ACA’s website, and it will be open for feedback for about six to eight weeks.
- **AASCB (M. Grayson):** The focus has been preparation for AASCB’s February Conference in Orlando. There are more sign-ups for the Conference than usual. Information on elections to go out soon.
- **AMHCA (S. Thompson):** The focus has been on preparing for AMHCA’s conference coming up in June in Portland. Association management company proposals are under review. A neuroscience literacy webinar series is now available on AMHCA’s website. AMHCA is tabling at the AASCB conference in Orlando as well.

CompactConnect Update- I. Eliassen

- I. Eliassen shared that Ohio launched in CompactConnect last week. 109 privileges have already been issued in and out of Ohio. Additionally, InspiringApps staff haven’t had to spend much time addressing user issues. Most challenges the Compact staff have been able to resolve.
- At the next Sprint Review, they will show the new search feature in CompactConnect. The next priority is a feature to allow the audit of military documentation as needed.
- In the last few weeks, InspiringApps staff have been working with Ohio to develop a 2-way API, which they hope to launch in February.

Trademark and Licensing Updates

- Legal Counsel Kalfas confirmed that the Trademark is filed and secure, but the work on the member services agreement continues. She explained that after reviewing feedback from the Joint Compact Commission directors, it became clear that a separate governance document is needed, in addition to the member services agreement. CSG's legal team is working on drafts of both documents now.
- Chair Speakman asked if she has the authority to sign the agreements on behalf of the commission. Legal Counsel Kalfas advised the committee to take a vote to delegate the approval of the necessary documents for the Trademark and Member Services Agreement to the commission chair.
- **Motion:** Treasurer Carnahan made the motion to delegate the approval documents necessary for the Trademark and Member Services Agreement to the commission chair. Dr. Robinson seconded the motion. The motion carried unanimously.

Go Live Update- Director Searls

- Director Searls noted that this topic can be combined with CompactConnect updates in the future.
- Director Searls informed the committee that there were data mapping issues during Ohio's launch, which InspiringApps and Ohio's IT team worked to quickly resolve.
- Director Searls agreed that issues are typically straightforward for Compact staff to resolve. If not, the InspiringApps team responds quickly to provide support.

Finance Committee Updates

- Treasurer Carnahan reported that the transactions and expenses for the previous months were all standard. He approved payments to Minnesota and Arizona for privileges issued. He explained that the finance committee would review and vote to approve the FY 2027 budget. If approved, it will be forwarded to the February executive committee meeting for approval.

Committee Appointments

- Director Searls stated that Kentucky delegate Denise Hutchins has requested to join the Rules Committee, and that her bio had been sent out prior to the meeting.
- Chair Speakman called for a motion to approve Denise Hutchins' request to join the Rules Committee.
- **Motion:** C. Staben Burroughs made the motion, T. Onorato seconded the motion. Motion carried unanimously.

Committee Needs & Outreach

- Chair Speakman recapped the previous discussion about the importance of having a delegate from each member jurisdiction on a committee.

- The committee reviewed a document Director Searls shared to show which states are represented on one of the committees.
- The committee discussed strategies to follow up with delegates. Secretary Zavala suggested reaching out to delegates when they are present at the annual business meeting. The committee agreed this was the best next step.

Annual Reports

- Director Searls reviewed the executive director's report and the rules committee's report. Director Searls invited questions and feedback. Hearing none, Chair Speakman called for a motion to approve.
- **Motion:** Secretary Zavala made the motion to approve the executive director and the rules committee reports. Treasurer Carnahan seconded the motion. The motion carried unanimously.

Annual Meeting Agenda and Room Layout Review

- Chair Speakman talked about the room layout and the changes made in response to previous years' feedback.
- Chair Speakman requested InspiringApps do a presentation at the annual business meeting, which should include things like the number of participating states, response time to issues, updates, and a demo of the software.
- Director Searls shared that there will be a Q&A session featuring states that have gone live, answering questions from states that are still working to go live. This session is separate from the annual business meeting and will be held at the AASCB conference the day before.

Secretariat Contract

- Chair Speakman explained that the secretariat's contract with CAMS ends in September. CAMS will present at the annual meeting. At the March meeting, the executive committee will then need to decide whether to extend the CAMS' contract or begin exploring other secretariat options.

Executive Director Update

- Director Searls shared that his focus has been on preparing for the business meeting, including compiling and updating necessary documents and reports.
- Director Searls reminded the committee that while the committee reports focus on what happened in the previous fiscal year (FY '25), the verbal report given by the committee chairs at the annual business meeting should focus on the work that has taken place since the start of the new fiscal year (July '25- Present).
- Director Searls provided an overview of state onboarding and highlighted some of the common sticking points for states. The committee requested a document that shows them where each state is at with implementation.
- Working on website update slowly in the background. Emails and phone calls were responded to within 24 hours in most cases.

Questions and Comments

- Chair Speakman invited questions and comments from those in attendance. No members of the committee add. Nothing from the public

Adjourn

- Hearing no further questions and having completed all the agenda items, Chair Speakman declared the meeting adjourned.
- The meeting was adjourned at 12:06 p.m. ET